

**Arkansas Health Information Technology (HIT) Executive Committee Meeting
Dr. Joseph Thompson, Surgeon General, State of Arkansas
Friday, April 16, 2010
1401 West Capitol Avenue, Suite 300 Victory Building
Little Rock, Arkansas 72201
11:00 AM to 1:00 PM**

**Chairman: Joseph W. Thompson, MD, MPH
Surgeon General, State of Arkansas**

EC members Present

John Ahlen	Jerry Bradshaw	Claire Bailey	Tom Harbuck
Frank Scott	John Selig		

Alternates Present

Charles McGrew (for Paul Halverson)

Observers Present

Tina Benton	Lindsey Clark	Herschel Cleveland	Eugene Gessow
Bill Golden	John Herzog	Debbie Hopkins	Sara Israel
Julia Kettlewell	Mary Leath	Jason Lee	Michael Manley
Alison Nicholas	Jennifer Pagan	Kym Patterson	Blake Perry
George Platt	Amy Rossi	Ray Scott	Joe Thompson
Hannah Vogler			

Quorum present

Meeting Notes

- Meeting was called to order by Dr. Thompson at approximately 11:15AM.
- Dr. Thompson reviewed the previous meeting minutes.
 - Dr. Thompson made a motion to approve the meeting minutes and Claire Bailey seconded the motion. The HIT Executive Committee unanimously approved the previous meeting minutes.
- Julia Kettlewell provided an update about the progress of the Regional Extension Centers (REC):
 - The REC website, www.hitarkansas.com is now available and functional.
 - Dr. Thompson encouraged the REC to regularly inform the Arkansas Medical Society with updates on the HIE and the REC projects.

- Dr. Thompson briefly reviewed the strategic plan sections drafted by the Finance, Governance and Technical infrastructure workgroups that were approved by the HIT Executive Committee on March 26, 2010.
- George Platt presented the Business and Technical Operations (BTO) workgroup’s revised draft section of the strategic plan, per previous recommendations of the HIT Executive Committee.
 - Mr. Platt answered questions posed by a EC member regarding HIPAA violations.
 - Mr. Platt summarized the corresponding slides and offered clarification in response to the questions he received during the question and answer period.
 - After discussion, Dr. Thompson proposed a revision to the language in the Shared Services table that changed “ePrescribing” to “Prescription and Medication Information.”
 - Jerry Bradshaw made a motion to accept this new language, which was seconded by Tom Harbuck, and it was subsequently unanimously approved by the HIT Executive Committee members.
 - Following this vote, John Selig made a motion to adopt the BTO workgroup’s revised section of the strategic plan. Claire Bailey seconded the motion and it was subsequently unanimously approved by the HIT Executive Committee members.
- Sara Israel presented the Legal and Policy workgroup’s draft of their section of the strategic plan.
 - Ms. Israel summarized the corresponding slides and offered clarification in response to the questions she received during the question and answer period.
 - Jerry Bradshaw, Bill Golden, and Eugene Gessow provided comments.
 - After a discussion about key legal issues, Dr. Thompson proposed that the Legal and Policy workgroup broaden the language regarding liability for the Office of HIT in the strategic plan.
 - John Selig proposed that the Legal and Policy workgroup remove the bulleted items on page three of their strategic plan section regarding the five basic options for delivering choice with regard to consumer participation in a state health information exchange.
 - Dr. Thompson proposed that the HIT Executive Committee adopt the Legal and Policy workgroup’s section of the strategic plan (including John Selig’s amendment), the table of laws, and table of issues.

- John Selig made a motion to approve. Jerry Bradshaw seconded the motion and it was subsequently unanimously approved by the HIT Executive Committee members.
- Dr. Thompson acknowledged the contribution that all the workgroups have had in building the strategic plan and noted that the workgroups main tasks were complete and that while they may still be called to meet if the need arises, they will no longer meet as regularly as in the past and that staff would incorporate that work into the final strategic plan document and would complete the accompanying operational plan to review with the EC to hopefully submit to ONC in early summer.
- Ray Scott announced that an RFI had been sent on Thursday, April 8, 2010 to over 50 vendors. He reviewed the proposed timeline and distributed a list of 27 vendors who had submitted an intent to respond.
 - Next steps will include developing a team comprised of workgroup members to review RFI submissions.
 - Claire Bailey provided some comments.
 - Dr. Thompson announced that the HIT Executive Committee will acknowledge vendor participation in the RFP process prior to May 7, 2010.
- Dr. Thompson closed by announcing that the weekly HIT Executive Committee meeting schedule is likely to change and that the April 23 meeting would not be held. Members should expect to receive a new schedule of meeting times in the near future.
- Meeting adjourned at 12:50PM.